

Entry (ID 1918)

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First Name

Kayla

Last Name

Bardzel

Email

gvpalumni@lks.org

Position

Grand Vice President for Alumni

Section 1: Job Description

1. Duties

- a. Succeed to the office of GP should it become vacant.
- b. Preside at GC meetings and Convention in the absence of the GP.
- c. To have general charge of the alumni program.

2. Responsibilities

- a. Represent alumni interests.
- b. Ensure that scoring is done for Alumni Chapter of the Year.
- c. Serve as editor of the Alumni Newsletter.
- d. Preside at the selection of Alumni-at-Large delegates at Convention.
- e. Lead the alumni activities at Convention.
- f. Advise on programming for alumni at Conventions.
- g. Review and approve applications for alumni initiates.
- h. Coordinate the formation or reactivation of alumni chapters.
- i. Coordinate surveys of alumni member interests.
- j. Assist in the collection of alumni members' accomplishments and news
- k. Assist in the publication of regular communication to alumni members of Fraternity news, member updates, and other relevant pharmacy topics.
- L. Assist in the promotion of alumni members in professional media.

**Section 2: Progress To
Date Activities Specific to
Job Description**

Alumni Newsletter - Completed and sent Alumni News Sept 15th, 2022 and March 7th, 2023
- Another Alumni News in preparation

Bylaws Proposal - Dissolving Alumni Chapters

- Drafted proposal in October
- Proposed to GC in October/November
- Revised proposal and submitted Bylaw proposal on time
- Held multiple Herd Meetings with alumni members
- March 13th, 2023, April 2nd, 2023, May 4th, 2023
- Also held two collegiate herd meetings in April 2023
- Will be scheduling a pre-convention Herd Meeting
- Drafting Policies and Procedures for the proposed Alumni Association
- Drafting FAQ sheet for send-out prior to Convention

Alumni Engagement

- Continue monthly “LKS: Leaders are Readers” Book club discussions
- Scheduled several alumni events
- Preparing for Alumni Conference at Convention

Mentorship Program

- Helped plan orientation event
- Aided in selecting mentor/mentee pairings
- Discussed spring professional and social event for program
- Held Spring Event “Mastering Your Soft Skills”
- Planning one final mentorship program event

Section 3: Plan and Timeline by the End of the Biennium

Town Hall Meetings for Bylaws Proposal – Date TBD - June

- Discuss with membership new bylaws proposal in preparation for business meetings at Convention and voting

Received Alumni reports – scoring for Convention

Find New Ways to Engage

- Continued with monthly LKS Leaders are Readers

Complete Alumni News quarterly through end of Biennium

Be Bold for LKS – Contacted 1 school regarding chartering a new LKS chapter

If Alumni Association Forms:

- Establish executive board
- Conduct at least quarterly meetings with alumni membership

Section 4: Action Items for Deliberation and Potential Vote

Bylaws Proposal – Dissolving of Alumni Chapters at Convention 2023

Comments/Notes

Entry Details

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